

BCLA Clinical Conference & Exhibition 2027

Terms & Conditions of Registration

Version: 2027.2

Last updated: 26 June 2026

This document applies to all registrations for the BCLA Clinical Conference & Exhibition 2027.

By completing your registration, you confirm that you have read, understood, and agree to these Terms & Conditions.

A downloadable PDF version of these Terms & Conditions is available for reference. The web version is the definitive and most up-to-date version.

For queries, please contact events@bcla.org.uk.

1. Registration

All registrations must be completed online via the BCLA website.

Each delegate must register individually. Where registering on behalf of another delegate, you must have their permission to access their account.

Online registration closes on **17 June 2027**. After this date, registration will only be available onsite, subject to availability.

BCLA reserves the right to close registration earlier should capacity be reached, particularly for workshops, social events and other limited-capacity activities.

2. Membership & Eligibility

BCLA member rates apply only where a valid membership is held at both:

- time of booking
- time of the event

If membership is not valid at either point, the difference to the non-member rate will be charged.

Student and Newly Qualified rates apply only where the appropriate eligibility criteria were met at the point of joining BCLA membership.

If unsure, please contact membership@bcla.org.uk.

3. Delegate Packages

The conference takes place over **two days (19–20 June 2027)**.

Packages may include:

- Access to conference sessions (as per package selected)
- Exhibition access
- CPD-accredited content (where applicable)
- Catering (delegate packages only)
- Conference materials

Optional extras may include workshops, the BCLA Welcome Reception and BCLA Celebrates.

Attendance at the BCLA Welcome Reception and BCLA Celebrates is included within the Full Delegate Package; all other packages require a separate ticket purchase, subject to availability.

Full details are available on the Packages & Rates page.

Package inclusions, programme content and timings are subject to change.

4. Exhibition Access

The exhibition is free to attend.

Exhibition only visitors:

- must register either in advance or onsite
- do not have access to conference sessions, social events, workshops, or catering
- may purchase access to the BCLA Welcome Reception and BCLA Celebrates separately (subject to availability)

5. Workshops

Workshop places are limited and allocated on a first come, first served basis.

- Pre-booking is required
- Additional fees apply where applicable
- Delegates must hold a valid package for the relevant day

Workshop bookings are non-refundable, although substitutions may be permitted at BCLA's discretion.

6. Payments

All payments must be made online by card.

Fees are charged in GBP (£). Any currency conversion is managed by your bank.

7. Cancellations, Refunds & Changes

If you are unable to attend, you must notify events@bcla.org.uk as soon as possible.

You may request:

- delegate substitution
- package amendment (subject to availability)
- cancellation and refund (subject to terms below)

Refunds

- Cancellations received **up to 19 May 2027** (30 days prior to event start) will receive a refund minus a £75 administration fee
- No refunds will be issued after this date
- No refunds are available for non-attendance

BCLA is not responsible for travel, accommodation, or associated costs.

Approved refunds will normally be processed within 30 days of the cancellation being confirmed by BCLA.

8. Group Bookings

Group bookings are held under a single main contact who is responsible for all delegates.

- Only Two Day Packages are available as part of a group booking
- Group booking registrations are charged at a fixed fee of £690 + VAT per person, irrespective of membership type.
- All changes must be submitted by the main contact in writing
- If a group booking is cancelled, all registrations within that group will be withdrawn
- Substitutions are permitted, subject to eligibility and availability
- Individual delegates may book optional extras (please refer to point 3) only after their registration has been completed.
- Group discounts and offers cannot be used in conjunction with other promotions.

9. Cancellation or Changes by BCLA

BCLA reserves the right to amend, reschedule, or cancel the event due to circumstances beyond its control, including but not limited to:

- venue unavailability
- insufficient registrations
- speaker withdrawal
- public health or safety issues
- force majeure events

In such circumstances, delegates will be offered a refund or alternative option where appropriate. BCLA is not liable for indirect or consequential losses, including travel or accommodation costs.

10. Promotional Codes

Promotional codes may be issued from time to time.

- Each offer has its own terms and conditions
- Codes must be applied at checkout and cannot be added retrospectively
- Only one code may be used per booking
- Offers cannot be combined unless explicitly stated

11. Data Protection

Personal data is collected for:

- event administration
- CPD tracking
- communication relating to the event

Personal data will be processed in accordance with the BCLA Privacy Notice, available on the BCLA website.

12. Third Party Communications

Delegates may opt in during registration to receive communications from BCLA sponsors and partners. Preferences can be updated at any time by contacting events@bcla.org.uk.

13. Accessibility

Delegates requiring access support or reasonable adjustments should notify BCLA at the time of registration or as soon as possible prior to the event so that appropriate arrangements can be made.

14. Recording & Content Use

Sessions (excluding workshops) may be recorded and made available after the event.

By attending, delegates acknowledge that they may be recorded.

All recorded content remains the property of BCLA and must not be reproduced, shared, or distributed without permission.

15. Code of Conduct

BCLA reserves the right to refuse admission or remove any delegate whose behaviour is deemed inappropriate, unsafe, abusive, or disruptive. Delegates are expected to treat BCLA staff, contractors, venue staff, and other attendees with respect at all times.

16. Onsite Information

Registration and badge collection details will be communicated via email prior to the event.

Only badge-holding delegates will be permitted access to conference areas.

Conference badges are personal to the registered delegate and must not be shared or transferred without the prior approval of BCLA.

Delegates may upgrade their registration package onsite at the BCLA registration desk, subject to availability. Any upgrade will be charged at the prevailing rate difference at the time of upgrade.

17. Catering

Catering is included within delegate packages only.

Dietary requirements must be provided at the time of registration. BCLA cannot guarantee that requests received after booking can be accommodated.

18. Accommodation & Visa Support

Accommodation and visa support information, including the visa invitation request form, will be available to download from the BCLA website.

Completed visa invitation request forms should be submitted to events@bcla.org.uk for processing.

Please ensure all required details are included in your request to avoid delays.

19. Photography & Filming

Photography and filming will take place throughout the event for promotional use.

Attendance at the event constitutes consent to the use of such images and recordings for BCLA promotional purposes unless you notify a member of staff onsite.

20. General

BCLA reserves the right to update these Terms & Conditions where necessary. The most recent version will always be available on the BCLA website.